



## Sara Carreira Scholarship

For the purposes of formalizing the application for the Sara Carreira Scholarship under the Sara Carreira Scholarship Regulations, it is mandatory to submit the following documents:

1. Identification document (candidate's Citizen Card)
2. Candidate's family declaration, issued by the *Autoridade Tributária* (Tax Authority) within 30 (thirty) days prior to the date of registration;
3. Certificate of residence identifying all members of the household, issued by the *Junta de Freguesia*, which must clearly identify the number of people making up the household and, if the household is made up solely of the candidate, this must be stated;
4. Proof of income of all members of the family group, reported for the previous calendar year or, if applicable, reported for the periodicity referred to in the paragraphs below, namely:
  - a. Proof of the IRS settlement note, or declaration of exemption from payment of IRS issued by the Tax Authority for the last two fiscal years;
  - b. Proof of support, allowances, pensions, subsidies or others of which they are beneficiaries, through a declaration from the Social Security Institute, I.P, when applicable;
  - c. Proof of the last three pay slips of all family members who carry out paid work;
  - d. Proof of any income that, not having been covered by the income tax declaration of the two previous fiscal years, is actually earned on the date of application.
5. Proof of the candidate's academic assessment, namely:
  - a. Candidate's qualification certificate;
  - b. Document proving academic performance in the subjects/curricular units of the academic year prior to the application, which must indicate the number of subjects/curricular units in which the candidate was enrolled as well as his/her final grade;
  - c. Document proving academic performance in the subjects/curricular units of the current academic year. If the final grade for the subjects/curricular units of the 3rd term or second semester has not yet been issued, the candidate must present the grade obtained in the previous term or semester.

6. In addition to the documents and information mentioned above, the following expenses relating to the family household will be taken into consideration, proof of which must be submitted:
  - a. Housing expenses (bank document indicating the monthly value of the mortgage or monthly rent receipt);
  - b. Monthly receipt for condominium fees, when applicable;
  - c. Mandatory insurance associated with housing, when applicable;
  - d. Monthly expense for chronic medication justified by a medical certificate, when applicable;
  - e. Receipt for monthly expenses related to attendance at social services/services for all members of the candidate's household, namely: nanny, daycare, kindergarten, after-school care, home support, day care centre and nursing homes.
7. Motivational letter and/or video from the candidate;
8. Letter of Recommendation from a professional who is familiar with the candidate's career and civic and academic performance, especially a teacher, social worker, psychologist, coach, or other professional reference;
9. Declaration signed by the candidate or, if the candidate is a minor, by his/her legal representative, of consent to the processing of the candidate's personal data by ASC (form available on the ASC website).